



JUNIOR SECTION

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Web Site:
www.rdca.com

Founded 1920
Affiliated with the VMCU
Incorporation Number A116x

Registration Form Help

Who needs to be Registered ?

- All Junior Players
- All Junior Coordinator and Junior Delegates
- All Junior Team Manager
- All Junior Coaches

How to complete a Registration form ?

- 1) Obtain a Registration Form from the Downloads section on the RDCA Website (www.rdca.com)
- 2) Fill in the required details.
- 3) The Person (and Parent/Guardian if a Junior Player) must sign the Registration Form.
- 4) If a Junior Player then obtain a copy of a Birth Certificate or Birth Certificate Extract to verify the players Date of Birth, A copy of this is required to be attached to the Registration Form.
- 5) Login in to the MyCricket system. A link to this can be found on the RDCA Website (www.rdca.com).
- 6) Search the database to see if the person already exists in the database:
- 7) If the person already exists then one of the following will need to be completed:
 - a. If the person is registered to another RDCA Club (this should also be filled in on their registration form) then an Online Clearance will need to be completed.
 - b. If the person is registered to a club external of the RDCA then the Online Transfer process will need to be completed.
 - c. If the person registered to both an RDCA and external club then an Online Clearance from the RDCA club is required.
- 8) If the person is not in the database at all then enter the details of the new person into the Registration Database.

- 9) Keep a copy of the Registration Form (and Birth Certificate / Birth Certificate Extract if a Junior Player).

Birth Certificate Extract Notes:

- 1) If the player is unable to produce a Birth Certificate / Birth Certificate Extract then a Statuary Declaration will also suffice.
- 2) The RDCA will audit all clubs each season. At the audit clubs will be required to produce all Registration Forms and Birth Certificate / Birth Certificate Extract for all new players. In the event that these documents are not produced at the audit the player will be treated as unregistered and the appropriated penalties for playing an unregistered player will be applied.